***Form S4******Duly filled form should be submitted***

 ***to the Office of the Dean by the Student***

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| **Student Leave Request Form****Faculty of Management****University of Peradeniya** |
| 1. **Registration No:**
 |  |
| 1. **Name with Initials: (Mr./Ms.)**
 |  |
| 1. **Mailing Address:**
 |  |
| 1. **Contact No:**
 | **Home: Mobile**:  |
| 1. **Academic Year:**
 |  |
| 1. **Current year & Semester:**
 | **Year: Semester:** |
| 1. **Nature of Request :**
 | 1. **i. Deferment**
2. **ii. Leave of Absence**
 |
| 1. **Request in Detail**

(Please annex relevant documents to your request and consult the Senior /Assistant Registrar for details)  |
| ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| ***Documents Attached:*** 1…………………………………………………………….…..2……………………………………………………………….…3…………………………………………………………….……I declare that the information provided in this form and the annexed documents are true and correct. I am aware that my request will not be granted if the information in this form is found to be false and incorrect.Date : ………………….. Signature of Student :……………………………….. |
| ***Chairman/Students Admissions & Requests Committee***I am forwarding above request for your recommendation please. *…………………….……* *Senior/Assistant Registrar*  *Faculty of Management* |
| ***Recommendation of Students Admissions & Requests Committee***  *……………………….*  *Chairman/SRC* *Faculty of Management* |